

**Rosemary Garfoot Public Library  
Environmental Policy**

Environmental Mission Statement

The Rosemary Garfoot Public Library encourages activities that promote stewardship of our environment through promotion of the facility as a living laboratory, provision of environmental and ecological collections, and development of environmentally inspired practices, programs and workshops.

**A. Priority**

The Rosemary Garfoot Public Library embraces and recognizes environmental management as a fundamental component to the operations of the library. Through policies, practices, services and programs, the library will strive to encourage and promote sustainable development and environmental stewardship.

**B. Planning**

When possible, the library will integrate environmental deliberation into planning processes. The library will evaluate environmental impacts before starting new projects and activities.

**C. Assessment**

The library will conduct informal, periodic reviews of activities to ensure compliance with the library's environmental mission and policy.

**D. Operations**

The library will conduct operations in a manner that protects the environment, safeguards health and conserves materials and precious resources.

**E. Services**

Within the library's means, services will be developed with the least detrimental impact on the

environment.

**F. Products**

When possible, the library will purchase products that are environmentally friendly, can be recycled, reused or disposed of safely and properly.

**G. Waste Management**

The library will reduce waste and recycle when possible. Waste, such as E-waste that can't be reduced, recycled, reused or composted, will be disposed of via responsible and safe methods.

**H. Conserving Energy & Resources**

The library will endeavor to minimize energy and resource consumption through improved efficiencies and conservation.

**I. Staff Education & Performance**

Library staff will be educated, trained and motivated to manage their activities using environmentally responsible methodologies. Environmental responsibility and innovation will be part of employee performance evaluations.

**J. Environmental Education**

The library will provide environmental information and resources to the staff, patrons and community through dialogue, collections and programs. The library website and newsletter will be utilized with the intent to reach a broader audience.

**K. Promotion of Environmental Practices**

The Library will encourage good environmental practices within the profession through sharing of resources, ideas and experiences.

**L. Relationship Building**

The Library will build and maintain constructive relationships with environmental groups, public officials, patrons, staff members and concerned citizens.

**M. Review**

This policy will be reviewed by the Library Board on a regular basis.

Resources: Hewlett-Packard Development Company, L.P. and Xerox Corporation

2008 WLA Conference Presentation: Get Your Green On: Practical and Quirky Tips on How to Become an ECOTistical Library (presented by Pamela Bosben, Rosemary Garfoot Public Library, Cross Plains, WI 53528)

Approved 11/5/2008

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